

THE NEW CONSITUTION FOR HEREFORDSHIRE COUNCIL

PROCESS AND TIMETABLE

The following is the process and timetable to be followed:

- 1 Preliminary consultation and feedback from Councillors and officers – July/Aug 2009
- 2 Preliminary work on drafting and re-formatting the Constitution – July/Aug 2009
- 3 Review and debate on key issues set out in Appendix 4 – a schedule of weekly meetings – Sept 2009
- 4 Consideration and feedback on detail and draft new Constitution - a schedule of weekly meetings – October 2009
- 5 All Councillor and senior staff seminar – end October 2009
- 6 Finalise the report to Council and draft Constitution – no later than 2nd November 2009
- 7 Report to Council and new Constitution published and distributed – 5<sup>th</sup> November 2009
- 8 Council meeting – 13<sup>th</sup> November 2009
- 9 Guidance and training for Councillors and relevant staff and partners etc – 16<sup>th</sup> -30<sup>th</sup> November 2009
- 10 Go live date for new Constitution – 1<sup>st</sup> December 2009

The Constitutional Review Working Group should be consulted on each of the above actions.